

**Notice of Project**  
**St. Clair Catholic District School Board**  
**St. Joseph Catholic School**  
**535 Burbank Dr.**  
**Corunna Ontario**

**Project Number: 634-CP1714-2**

This notification is provided to inform General Contractors of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

**Invitation**

Offers signed under seal, executed, and dated will be received by **St. Clair Catholic District School Board, Catholic Education Centre, 420 Creek Street, Ontario, for Office and Library Renovations at St. Joseph Catholic School 535 Burbank Dr. Corunna Ontario until 3:00 p.m. local time, as indicated on the time clock of the SCCDSB Reception, on Thursday June 15th. 2017.**

**Scope of Work**

As described in the drawings and specifications, the work includes demolition of interior partitions, and finishes to the office and administrative area. New work includes the introduction of a new office and front entry screen into an enlarged main office area. The library has minor renovations including the infill of a story teller recessed area. All area in the defined scope will receive new finishes.

**Site Examination and Bidders' Briefing**

A Mandatory Site Examination and Bidder's Briefing has been scheduled for **Tuesday June 6th. 2017** beginning at **4:00 p.m.** All interested parties will meet at the main entrance of **St. Joseph Catholic School, 535 Burbank Dr. Corunna On.** All General Contractors are invited. Attendance will be taken and will form part of the tender record as issued in Addendum #1.

**Document Availability**

General Contractors shall obtain bid documents from the Windsor and Sarnia Construction Association, Lambton Area Builders Exchange and London & District Construction Association. Drawings and Specifications may be downloaded from the sites and printed at the bidders' convenience and expense.

**Bid Security and Performance Assurance**

All Bidders shall provide a 10% Bid Bond and an Agreement to Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount OR 10% Certified Cheque is required from the successful Bidder.

**Insurance**

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC 2 - 2008.

**WSIB**

At time of Bid Closing, provide a Certificate of Good Standing from the Workplace Safety and Insurance Board.